HURRICANE KATRINA RELIEF EXPENSE FORM						
Volunteer Mission Team Experience						
Gulf Coast						
Name of Group/Congregation:						
Dates of trip:						
Amount of cash advance (also write this amount under running total):						
Please write the amount of the expense in the appropriate column below.						
(Use additional sheets if more space is needed.)						
						running total
Date	Establishment	gasoline	food	miscellaneous (explain)	receipt attached	

Receipts are expected for all expenses.
Any unused money should be returned to the BWM office.